

2017 Reassessment Related Time Schedule

- July 2015: Begin sales study and prepare the assessment manual, sales of vacant and improved parcels will be visited and analyzed, as well as, interview realtors, contractors and appraisers contacted by our staff. This information will be used to develop the schedule of values.
- August 2015: Set land values; prepare Sales Data Report and Construction Cost Analysis Report.
- August 2015: Initial Sales Ratio, study Comprehensive Sales Data Report started. Field data collection and assessment process begins.
- October 31, 2016: Field work completed, data entry proofing completed and final Review completion.
- November 2016: Notices mailed to property owners, post advertising of notice.
- November 2016: Informal Hearings with assessors (2 weeks).
- December 2016: Appeals processed and final Sales Ratio Study. Certify Assessment Book.
- January 2017: Organize records and data to prepare for local Board of Equalization. The contractor will work with the local Board of Equalization.
- March 2017: Project completed, Reassessment Book signed by professional Assessor to serve in lieu of the Board of Assessors in accordance with *Code of Virginia §58.1-3275*.