

COUNTY OF BATH, VIRGINIA
BOARD OF SUPERVISORS MEETING
BATH COUNTY COURTHOUSE, Room 115

Tuesday, July 9, 2013, 6:00 p.m. Closed Session; 7:00 p.m. Regular Meeting

At the Regular Meeting of the Board of Supervisors of Bath County, Virginia, Bruce McWilliams, Chairman; Henry "Kevin" Fry, Vice Chairman; Claire A. Collins, Phillip "Bart" Perdue; Clifford A. Gilchrest; Lady and Gentlemen Supervisors; Michael M. Collins, County Attorney; and Janet G. Bryan, Interim County Administrator.

Chairman McWilliams called the meeting to order.

Upon a motion made by Ms. Collins, with a second from Mr. Perdue, and adopted 5 in favor, 0 against, the Board went into closed meeting in the Upper Level Conference Room Pursuant to Code of Virginia of 1950 as amended section 2.2-3711 A(1) Personnel (consideration of prospective candidates) and 2.2-3711 A(3) discussion of Acquisition of Real Property for a Public Use.

Ms. Collins made a motion, with a second from Mr. Gilchrest, which was adopted 5-0, in favor of coming out of closed meeting and returning to the regular meeting and to certify as follows:

CERTIFICATE OF CLOSED MEETING

WHEREAS, the Bath County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Bath County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Bath County Board of Supervisors certifies that, to the best of each member's knowledge (1) Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies and (2) Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Bath County Board of Supervisors.

Ayes: Clifford Gilchrest, Bruce McWilliams, Claire Collins, Bart Perdue, and Kevin Fry

Nays: None

The Chairman led the Pledge of Allegiance, and Mr. Perdue offered the invocation.

The Chairman opened the first public comment session.

Mr. Carl Chestnut, Cedar Creek District, encouraged the Board to designate the necessary funds to avoid closing the transfer station, which would reduce local jobs. Mr. Chestnut also said he was against creating walking trails because the area would be closed during hunting season.

Mr. Randy Blum, Williamsville District, said the road leading to the Deerfield disposal site was in bad condition and asked the Board to address access to the site.

Ms. Murphy Wilson, Warm Springs District, urged the Board to look beyond Tourism based jobs when considering economic development. She stated that Tourism based jobs are typically low paying positions. Ms. Wilson also said the Board needed to keep in touch with their State Delegates to make sure the County gets their share of the Governor's transportation bill.

Mr. Jack Lindsay, Warm Springs District, urged the Board to keep the transfer station operational and reduce costs by hauling the waste to Covington.

Mr. Keswick Phillips, Cedar Creek District, agreed with Mr. Lindsay.

The Chairman closed public comment and asked for comments from Board Members.

Ms. Collins announced the Cedar Creek District meeting which was scheduled for Monday, July 15, 2013 at 7 p.m. at the Hot Springs Firehouse. Ms. Collins said she was not familiar with the creation of any new walking trails and asked Mr. Chestnut to talk with her after the meeting.

The Chairman asked the Board if they wished to approve or add to the agenda, and approve or revise the minutes from the June 11, 2013 regular session and June 25, 2013 meeting of the Board of Supervisors.

Ms. Collins made the motion to move item 131-13, consideration of a funding request from Millboro Volunteer Fire Department ahead of item 128-13, a request from Millboro Area Rescue Squad to apply for ALS license, and to approve the agenda with the aforementioned change. Mr. Gilchrest seconded the motion which was approved 5-0.

Mr. Gilchrest made the motion to approve the minutes from the June 11, 2013 regular session and June 25, 2013 meeting of the Board of Supervisors as submitted. Ms. Collins seconded the motion which was adopted 5-0.

Chairman McWilliams introduced the next agenda item which was an update of Courthouse renovations from Balzer and Associates.

Mr. Craig Balzer and Mr. Robert Pilkington, Balzer and Associates, provided the Board with an update of progress in developing plans for renovating the ground and second floors of

the Courthouse. Mr. Pilkington said the current restrooms and rear entrance were not ADA compliant and needed to be addressed early in the project. Mr. Balzer said once plans were approved he would be able to move forward with advertising for contractors. Mr. Balzer said the budget would dictate their role and the project timeline could move as fast as the Board wanted it too.

Chairman McWilliams asked if technology needs would be addressed and if Mr. Balzer would be able to recommend equipment and hardware.

Mr. Balzer responded updated technology and wiring would be addressed.

Mr. Gilchrest said he was excited that the building was getting much needed updates and he appreciated the experience Balzer and Associates brought to the project.

Chairman McWilliams introduced the next agenda item which was consideration of a request from Millboro Volunteer Fire Department regarding an appropriation of unspent FY 2013 funding returned by Millboro Area Rescue Squad.

Mr. Jeff Grimm, Millboro Volunteer Fire Department asked the Board to consider an appropriation of funds to the Fire Department in the amount of \$14,900 to be used to equip new fire trucks.

Mr. Gilchrest said he would like to see a portion of the unused funds returned to Millboro Area Rescue Squad to hold an EMT class. Mr. Gilchrest said \$5,000 would be sufficient funds for the class.

Mrs. Susan Plecker, Captain, Millboro Area Rescue Squad, said the rescue squad was actually returning close to \$20,000 in unallocated funds.

Mr. Gilchrest made the motion to set aside \$5,000 for an EMT class to be held at Millboro Area Rescue Squad, and to appropriate the remaining \$14,900 to Millboro and Hot Springs Fire Departments in the following amounts; \$4,967 to Hot Springs to equip their new truck and \$9,933 to Millboro to equip two new trucks. Ms. Collins seconded the motion which was adopted 4 in favor, 0 against, and Mr. Fry abstaining, as he is a member of Hot Springs Fire Department.

Chairman McWilliams introduced the next agenda item which was a request from Millboro Area Rescue Squad to change their license from Basic Life Support to Advanced Life Support.

Mrs. Susan Plecker, Captain, asked the Board for their support as Millboro Area Rescue Squad (MARS) applies for Advanced Life Support (ALS) licensure. Mrs. Plecker said they would be able to provide more support and will not have to transfer the patient during transport as sometimes can happen with their current basic life support license. Mrs. Plecker said MARS currently has 1 fulltime ALS member and 2 ALS associate members. She assured the Board that

only members fully trained and certified as ALS members would perform the advanced measures.

Mr. Fry made the motion to provide the Boards support as Millboro Area Rescue Squad applies for advanced life support licensure and to adopt the following resolution. Ms. Collins seconded the motion which was adopted 5-0.

RESOLUTION TO SUPPORT MILLBORO AREA RESCUE SQUAD

WHEREAS, Millboro Area Rescue Squad held its first meeting in October 1998; and

WHEREAS, Millboro Area Rescue Squad has held regular meetings and provided Basic Life Support Services to the Eastern portion of Bath County since 1999, and

WHEREAS, Millboro Area Rescue Squad has expressed the desire to provide life-saving protocols and skills that extend beyond Basic Life Support, and

WHEREAS, Millboro Area Rescue Squad intends to apply for designation as an Advance Life Support Provider.

THEREFORE, be it resolved that the Bath County Board of Supervisors supports the Millboro Area Rescue Squad's application for Advance Life Support Designation.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the July 9, 2013, Board of Supervisors meeting and that a copy be sent to the Millboro Area Rescue Squad.

Chairman McWilliams introduced the next agenda item which was an update of the Comprehensive Plan.

Mrs. Sherry Ryder, County Planner and Zoning Administrator, provided the Board with an update of progress to date in revising the County's Comprehensive Plan. Mrs. Ryder reported that the Comprehensive Plan must be updated every five years. Mrs. Ryder said she continues to work with the Planning Commission and Central Shenandoah Planning District Commission to hold public meetings and work sessions to gain public input. Mrs. Ryder said the first two chapters should be ready for review in late August.

Chairman McWilliams introduced the next agenda items which were review of RFP's for Tourism and Marketing Brand Enhancement and review of RFP's to secure a Housing and Rehab Administration Manager for the Thomastown CDBG.

Mrs. Maggie Anderson, Tourism Director, said on June 6, 2013, the Office of Tourism released an RFP to secure an agency of record for marketing services to include brand image enhancement and development, evolution of existing print and online ad campaign design and development, and technical updates to the website. Mrs. Anderson said she received six responsive proposals and after a thorough review of the candidates she would like to engage the services of David Harris of Mikula-Harris of Vinton, VA. Mrs. Anderson said she based her decision on Mr. Harris providing the most complete menu of services with the most competitive range of fees.

Ms. Collins made the motion to engage the services of David Harris of Mikula-Harris of Vinton, VA. to provide Tourism and Marketing Brand Enhancement for the County. Mr. Fry seconded the motion which was adopted 5-0.

Mrs. Janet Bryan, Interim County Administrator, said the County recently received a Community Development Block Grant for work in the Thomastown community and advertised for Grant and Rehab Program Management Services. Mrs. Bryan stated that the County received one responsive bidder Total Action for Progress (TAP), of Roanoke VA. Mrs. Bryan said the past working relationship with TAP in the Pinehurst community and TAP's working knowledge and success with Community Development Block Grants (CDBG) leads her to recommend the County move forward to negotiate an agreement with TAP to administer the Thomastown CDBG on the County's behalf.

Mr. Fry made the motion to move forward to secure an agreement with Total Action for Progress for Housing and Rehab Administration Manager for the Thomastown CDBG. Mr. Gilchrest seconded the motion which was adopted 4 in favor, 0 against, and 1 abstention. Ms. Collins being a member of TAP's Board of Director's abstained from the vote.

Chairman McWilliams introduced the next agenda item which was approval of the Management Plan for Thomastown CDBG project.

Mrs. Janet Bryan, Interim County Administrator, provide the Board with a review of the Project Management Plan for the Thomastown Neighborhood Revitalization Project. Mrs. Bryan said the plan is a guide to help the County with project implementation and the comprehensive timeline will be developed and added to the management plan in the coming weeks, as the County goes through the negotiating process with Virginia Department of Housing and Community Development.

Mr. Fry made the motion to approve the Management Plan for the Thomastown Neighborhood Revitalization Project. Ms. Collins seconded the motion which was adopted 5-0.

Chairman McWilliams introduced the next agenda item which was consideration of participating or opting out of the Virginia Local Disability Program (VLDP) that will be available to Hybrid Retirement Plan participants beginning January 1, 2014.

Ms. Collins made the motion to accept the recommendation of administration and participate in the Virginia Local Disability Program (VLDP) through the State offered to Hybrid Retirement Plan participants beginning January 1, 2014. Mr. Gilchrest seconded the motion which was adopted 5-0.

Chairman McWilliams introduced the next agenda item which was end of the fiscal year report and financial report as of June 30, 2013.

Mrs. Pam Webb, Treasurer, gave the Board an overview of accounts as of June 30, 2013. Mrs. Webb said the Treasurer's office continues to work on collecting delinquent taxes and is proceeding with the tax sale of properties that remain unpaid. Mrs. Webb said her office accepts

payments for taxes in the form of cash, personal checks, credit and debit cards, and is working to provide online payments. Mrs. Webb said the 10 year average for tax collections is 99% for real estate and 98.68% for personal property.

County Attorney Mike Collins said he has completed the research for the tax sale and has issues a letter to the Clerk of the Circuit Court to start the process of advertising the sale.

Chairman McWilliams introduced the next agenda item appointments to Boards and Commissions.

Mr. Gilchrest made the motion to appoint Ms. Linda Eaton to the Rockbridge Regional Library Board to fulfill the unexpired term left vacant when Ms. Collin resigned due to work commitments. Ms. Eaton's term would expire June 30, 2014. Mr. Perdue seconded the motion which was adopted 5-0.

Ms. Collins made the motion to reappoint Mr. Jim White and Mr. Paul Howell to serve additional terms on the Bath County Airport Authority. Their terms would expire August 1, 2016. Mr. Perdue seconded the motion which was adopted 4 in favor, 0 against, with Mr. Fry who is a member of the Airport Authority abstaining.

Closed Session: There were no actions from the closed session.

Consent Agenda: Ms. Collins made the motion to approve the payment of invoices and requests for transfer and appropriations as submitted. Mr. Fry seconded the motion which was adopted 5-0.

The Chairman opened the floor for the final public comment session.

Mr. John Fisher, Warm Springs District, requested a report from the Treasurer that included the County's debt as well as the County's cash flow. He said it was equally important to the citizens to know the County's debt status.

Mr. Carl Chestnut, Cedar Creek District, and Mr. Jack Lindsay, Warm Springs District was concerned that the contractor would find asbestos and lead paint when remodeling the interior of the Courthouse.

Mr. Keswick Phillips, Cedar Creek District, questioned the reason for the closed session regarding discussion of Acquisition of Real Property for a Public Use.

Mrs. Sherry Ryder, County Planner urged the Board to consider security when renovating the Courthouse.

Mr. Randy Blum, Williamsville District, urged the Board to consider the natural beauty of the County when revising the Comprehensive Plan and to preserve agricultural properties and historic buildings.

Sheriff Robert Plecker announced a program would be held at the Hot Springs Fire House on Monday, July 15, 2013 at 7:30 p.m. to introduce the County's new K-9 "Binti" and her handler Deputy Colaw.

The Chairman closed public comment and asked for comments from the Board.

Mr. Fry thanked everyone for their continued support of emergency services in the County.

Ms. Collins said she wanted to go on record to welcome Omni to the community and looked forward to a long relationship with the new owners of the Homestead.

Mr. Gilchrest said he was inspired that 84 people attended the Blue Ridge Area Food Bank program. Mr. Gilchrest thanked the Planning Commission and members of the staff for conducting planning and visioning sessions for the revision of the Comprehensive Plan. Mr. Gilchrest commended the Millboro Volunteer Fire Department for hosting the recent truck and tractor pull.

Mr. Perdue said last October the Board passed a resolution supporting deer herd management. Mr. Perdue said he was pleased to announce that some of the suggestions that came from the resolution were put into place by the Department of Game and Inland Fisheries.

Chairman McWilliams thanked the executive search committee and said he was optimistic that interviews would be held within the next 30 days and that a County Administrator would be in place by late summer.

Ms. Collins made the motion to adjourn the meeting. Mr. Gilchrest seconded the motion which was adopted 5-0.

Chairman McWilliams adjourned the meeting.

Ordered that this Board do now stand adjourned until 7:00 p.m., August 13, 2013, for the regular session of the Board of Supervisors.

Janet G. Bryan, Deputy Clerk

APPROVED:

Bruce W. McWilliams, Chairman