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Bath County Electoral Board
July 26, 2016
9:30 a.m.

Voter Registration Office
Warm Springs

Court House;

Bill called the meeting to order. Those present: William L. Hardbarger, Vice-Chairman; Martha W. Glenn, Secretary; Charles S. Garratt, General Registrar & Director of Elections; Candice Ellinger, Assistant.

Martha made a motion that this Board go into executive session for the purpose of completing and administering the General Registrar annual performance evaluation. Bill seconded the motion and began the process. John H. Haney, chairman joined the Board in this endeavor. We reviewed State provided form #SBE-109.1 as it applied and opined likewise. Assistant Candice Ellinger was asked to join us briefly for her input. Charles was invited in to the meeting. Board members reviewed our draft of his performance examination. Charles concurred and made the following suggestions:

- that his handling the two election-related subpoenas (November and June) be included in his performance evaluation
- the goals for the upcoming year include:

Consider two trainings for Officers of Election for the November 8, 2016
General Election (one for chiefs; one for both chiefs & other O/Es
Consider having a trained technology O/E person in each precinct.

The Performance Evaluation having been completed, Bill made a motion to go out of Executive Session. Martha seconded the motion; the motion carried. The Board exited Executive Session and returned to regular session.

John polled the Board members to ensure that "all matters that were to go before the Executive session (and no others) were addressed and accomplished." All responded in the affirmative.

Bill made a motion to recess this meeting and consider pending business in the meeting previously scheduled and duly posted for Tuesday, August 2 at 9:30. John seconded the motion. The motion carried; the meeting was recessed pro tem.

mwg

- continuation of July 26, 2016 meeting

Bath County Electoral Board
August 2, 2016
9:30 a.m.

Voter Registration Office

Court House; Warm Springs

John Haney called the meeting back to order. Those present: John H. Haney, Chairman; William L. Hardbarger, Vice-Chairman; Martha W. Glenn, Secretary; Charles S. Garratt, GR/DOE; Candice Ellinger, Assistant GR.

John called for the reading of the minutes. Martha read the minutes of the May 3, 2016 meeting. John made the motion that the minutes be approved as read. Bill seconded the motion; the motion carried.

The Board reviewed and signed the official copy of the Performance Evaluation for the GR/DOE. This document was presented to Charles for his signature and subsequent faxing to the Department of Election.

Martha reported on the June 28 - 30, 2016 Uniformity Conference/Workshop held in Richmond including:

There was a quite moving memorial tribute to Martha Brissette and her husband Tuesday.

Breakout Sessions: Media Management
 Mail Timelines - re election
 ADA - HAVA requirements
 UNOCAVA
 Training of O/Es
 Reporting of Results on Election Night

Topics of interest discussed in general sessions:

Requirements of local EB secretaries posting DRAFT of Board minutes on the locality website for public information until approved by the following EB meeting at which time the minutes will be identified as FINAL.

ADA spotlight on the requirements and EBs urged to inspect all precincts for ADA/Election readiness.

As Veterans Day falls on the Friday following the November 8 General Election, EBs will be required to remain available for resolution of provisional votes through noon on Monday, November 14. (Friday, November 11, being honored as a Federal and State Holiday for all.)

The Department of Election will handle Gov. McAuliffe's Restoration of Voter Rights issue that was struck down by the Virginia Supreme Court on July 22. Localities will be kept informed by ELECT.

The Board discussed activities and meetings to be scheduled in consideration of the upcoming November 8 2016 General Election.

Charles suggested working through the media (The Recorder and radio) to inquire of potential voters concerning voter accessibility. This will be done after Labor Day. Bill will work with Charles in this endeavor.

This Board will meet Monday, September 19 at 9:30 for the main purpose of visiting and evaluating each precinct voting facility in regard to ADA requirements. John will notify the

contact person in each facility to ensure access on that day.

The Board agreed to gift each precinct O/E with a generic commemorative Commonwealth of Virginia election pin.

Martha will meet with Candice next week to review and prepare a list of recommended officers of elections for the November 8 election - identifying potential chiefs and technology assistants.

It was noted that the mass restoration of Voter rights by Gov. McAuliffe was rescinded by the Virginia Supreme Court. The Dept. of Election will handle this and keep the local GRs & EBs informed.

This Board scheduled the following:

Friday, September 23, 2016 is the deadline for having AB ballots ready to mail

Training of precinct chiefs October 25, 2016

Certification of Voter machines - October 31, 2016 at 2:00 p.m.

Training of Precinct chiefs with O/Es - November 1, 2016

Charles will train the tech assistant chiefs in the Voter Registration Office (tba)

Distribution of Voter Machines - November 7, 2016 - 12 noon - 5:00 p.m.

Election Day: November 8, 2016 with canvassing of vote on November 9.

There being no further business to come before this Board, Martha made a motion to adjourn; John seconded the motion. The motion carried; the meeting was adjourned.

Martha W. Glenn, Secretary
Bath County Electoral Board

Date of this DRAFT 08/05/16