

**Bath County EDA
PO Box 13
Warm Springs, VA 24484**

**July 13, 2016
Meeting Report**

Mason Cauthorn opened its regularly scheduled meeting at Bath County Library Tuesday June 8th, 2016 at 6:02 PM.

Members in attendance: Mason Cauthorn, Roy Burns, John Fisher, Gloria Lindsay, Crystal Salvatore, Karen Williams

Staff in Attendance: Maggie Anderson Director of Tourism and Economic Development, Wayne Anderson EDA Consultant, Richard Byrd Valley Springs District Board of Supervisor, EDA attorney Chris Singleton and Ashton Harrison County Administrator

Guests: Raymond Miller

The minutes, prepared and submitted by Gloria Lindsay were presented by Roy Burns for approval. John Fisher made a motion to approve the minutes and it was seconded by Crystal Salvatore.

Treasurer Karen Williams presented the treasurers report John Fisher made a motion to approve the report and it was seconded by Crystal Salvatore.

Karen Williams made a motion to approve new insurance proposal as written without cyber insurance increase. There was a slight increase in the policy from 3582.00 to 3620.00

John Fisher seconded the motion and it was approved unanimously.

There was discussion about 18K paid for survey and question was raised if it included both aerial and parcel survey and the response was yes.

Old Business:

Update on audit status was given by Karen Williams and she stated it was running smoothly.

Update was submitted by Maggie Anderson on Implementation of Economic Development Strategic Plan

New Business:

Karen made a motion to send a letter of support for the architectural review guidelines. The motion was seconded by Gloria Lindsay and it was approved unanimously.

John asked if we could provide courtesy minutes to the Board of Supervisors and it was decided that since we already gave them to the County Administrators office , that they could be forwarded from there to the Board of Supervisors.

Roy Burns made a motion that the supervisors be invited to the library for joint meeting with the EDA on July 13th to discuss communication and future plans for the direction of the county.

John Fisher seconded the motion and Maggie Anderson offered to draft a letter of invitation to the Board of Supervisors. and it was approved unanimously.

There was a presentation by a prospective new business. There was a round of questions and answers given to the prospective business.

Mr. Fisher gave a brief description of the VIDA seminar

John Fisher made a motion under section 2.2-3711A5 that the board move to closed session it was seconded by Karen Williams to discuss prospective business. The motion was unanimously approved.

The board reconvened under section 2.2-3711A5 a roll call/poll was taken of the EDA members certifying to the best of the body's knowledge that the only issue that was discussed was lawfully exempted items

The EDA board directed EDA attorney Chris Singleton to draft a letter of intent to prospective business.

The meeting was adjourned at 8:56 PM

Respectfully Submitted

Secretary Gloria Lindsay