

**Bath County EDA
PO Box 13
Warm Springs, VA 24484**

**June 8, 2016
Meeting Report**

Mason Cauthorn opened its regularly scheduled meeting at Bath County Library Tuesday May 11, 2016 at 6:30 PM.

Members in attendance: Mason Cauthorn, John Fisher, Gloria Lindsay, Crystal Salvatore, Karen Williams

Absent: Roy Burns

Staff in Attendance: Maggie Anderson Director of Tourism and Economic Development, and Ashton Harrison County Administrator

Guests: Mr. Poff

The minutes were presented by Gloria Lindsay, Crystal Salvatore made a motion to approve the minutes and it was seconded by John Fisher.

Treasurer Karen Williams presented the treasurer's report Crystal Salvatore made a motion to approve the report and it was seconded by John Fisher.

Karen Williams made a joint motion that the board elect Mason Cauthorn as EDA President and Roy Burns as vice chair, Gloria Lindsay seconded the motion and it was approved unanimously.

Karen Williams reported that the EDA audit is now ready to submit and will be mailed May 12th, 2016

John Fisher made a motion that Crystal Salvatore be the EDA representative for The Innovation Team since she is already a Chamber member. Karen Williams seconded the motion and it was approved unanimously.

New Business:

Karen Williams made a motion that we have a locked file cabinet in the County Administrator's office with EDA documents stored there will be a key available to all members. Crystal Salvatore seconded the motion and it was approved unanimously.

Chair Mason Cauthorn asked for a motion to pay for VIDA seminar and expenses for all new members that would like to attend, Gloria Lindsay made the motion and Karen Williams seconded the motion and it was approved unanimously.

Treasurer Karen Williams informed Mason Cauthorn that they would need to meet at the First and Citizens bank to change the signature card to reflect him as the new Chairman, Gloria Lindsay will submit minutes showing that the board had elected him to this new position.

Karen Williams made a motion under section 2.2-3711A5 that the board move to closed session it was seconded by Crystal Salvatore to discuss prospective business. The motion was unanimously approved.

The board reconvened under section 2.2-3711A5 a roll call/poll was taken of the EDA members certifying to the best of the body's knowledge that the only issue that was discussed was lawfully exempted items

Karen Williams made a motion that we contract Wayne Anderson as a consultant /liaison between prospective new business and that he would be reimbursed in the sum of \$8,000 for his work for the EDA. John Fisher made a substitute motion that the board amend the motion to read The EDA board approves of a contract or agreement with Wayne Anderson in the amount of \$8,000.00 for the completion of the agreement with the EDA project. The motion was seconded by Gloria Lindsay and the vote was unanimously approved.

The meeting was adjourned at 8:33 PM

Respectfully Submitted

Secretary Gloria Lindsay