

Building, Planning & Zoning
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Bath County Planning Commission

Bath County Courthouse – Room 115

July 27, 2015

MEMBERS PRESENT: Chairman John Cowden, Vice-Chair Jason Miller, Trudy Woodzell, John Loeffler, Monroe Farmer

MEMBERS ABSENT:

PUBLIC IN ATTENDANCE: Mike Bollinger (press)

STAFF PRESENT: Sherry Ryder

CALL TO ORDER:

Chairman Cowden called the meeting to order at 7:00 p.m.

PUBLIC COMMENT—MATTERS UNRELATED TO THE AGENDA: None

ADDITIONS OR CORRECTIONS TO THE AGENDA: None

PUBLIC HEARING(s): None

CHAIRMAN'S REPORT: Mr. Cowden announced that he is now a certified Community Planner. He did his training in Harrisonburg.

STAFF REPORT:

Sherry Ryder: A copy of my report is in your packet. If you have any questions let me know.

Trudy Woodzell and Mr. Farmer may go to the Planners training in September.

OLD BUSINESS:

Capital Improvement Plan Review

Sherry Ryder: Your joint work meeting with the Board of Supervisors is August 11th at five p.m. (5pm) in this room. We need to put together a list of your question and ideas.

Chairman Cowden talked about the “Damian Kelley’s Book” on Community Planning. It gives a broader interpretation of the guide lines that other localities are using when doing their CIP’s.

The Commissioners discussed possible questions for the Board of Supervisors and concerns they had following last year’s CIP meeting.

- 1) What order does the funding request go through?
- 2) What is the threshold, minimum amount of a CIP request? They would like to fix it at a minimum of \$50,000.00
- 3) What is the definition of a Capital Improvement and Maintenance?

The Commissioners feel the renovations of one building, major maintenance or addition of facilities and/or replacement of equipment at one facility/room beyond a normal operating budget could be a CIP.

Maintenance of three different schools lumped together and submitted as one large request is not a CIP to them. The replacement of normal wear and tear is thought to be maintenance items.

- 4) Items should have a life expectancy of more than ten (10) years for a project.
- 5) The Planning Commission feel that a request should come as a one dollar amount and not as a list request for them to dissect dollar value for.
- 6) CIPs that were approved the previous year should not be a part of the new CIP. That decision has already been taken care of and should already be a part of the budget.

The Planning Commission will suggest a prioritization ranking strategy of proposed projects as “A, B, C, D”.

The CIP evaluation criteria list on the form was reviewed and subjection will be made on the order of importance, possibly lumping a few together and doing away with those that they were hard to evaluate and most departments left blank.

More work will be done on the arrangement of their suggestion with a meeting with Sherry Ryder, John Loeffler and Chairman John Cowden at her office on July 29th.

Gas Drilling & Hydrofracturing Ordinance

Sherry is still waiting on information from Mike Collins.

Architectural Standards

Sherry Ryder:I am still researching. Ms. Holberg will be here at the joint work session with the BOS on August 11.

NEW BUSINESS: None

MINUTES

Chairman Cowden: We have the minutes for June 22, 2015

Mr. Farmer: I make a motion to approve the Minutes of June 22nd

Trudy Woodzellseconded the motion

Vote:5-0

ADJOURN

Vice-Chair Millermade amotion to adjourn the meeting.

John Loeffler seconded the motion

Meeting adjourned

ChairmanJohn Cowden

Date